



CMDS provides accounting, financial management and related consulting services to the non profit sector.

The CMDS team is lead by Chartered Accountants; it includes accountants, bookkeepers and support staff and is linked with a network of other professionals.

CMDS has served the non profit sector for over 20 years, helping organisations to build financial health, fitness and sustainability.

CMDS believes that non profits are more effective when they are financially healthy and well managed, based on a strong ethical foundation.

Our values are faith-based with a strong commitment to integrity and service. Our rigour and integrity is balanced by our passion for people, development and making a real difference.

2 or 3 hours with CMDS could save an organisation money, days of effort and a lot of stress.

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NPO Specialists

We offer ongoing financial management support for the effective planning, reporting and monitoring of the use of financial and other resources.

Planning and budgeting

Facilitating the development of long-term strategies for both programmes and finances, preparing and presenting activity based budgets.

Funding proposals

Developing a clear programme logic that incorporates relevant financial and organisational factors.

Financial recordkeeping

Designing systems and charts of accounts to provide relevant and accurate financial records.

Financial reporting

Designing and analysing reports that include the financial information necessary for good decision making.

Bookkeeping & payroll services

Outsourced or in-house bookkeeping and payroll solutions, using leading accounting packages, spreadsheets and experienced bookkeepers.

Cash flow forecasting

Developing and implementing cash flow management tools.

Fund monitoring

Facilitating management of restricted and general funds from multiple sources over different periods.

Governance and controls

Helping governing body members to understand their financial responsibilities, monitor and manage risks, report to stakeholders and implement best practice in effective governance.

Annual financial statements (AFS)

Preparing for the annual audit and drafting and/or reviewing the AFS so that they present a clear picture of the organisation's financial health and fitness. Presenting the AFS to the board, annual general meeting and funders.

*CMDS is a practice registered with the South African Institute of Chartered Accountants (SAICA) and, as such, acts as accounting officer for organisations that choose not to have an independent audit.

Accountants with heart ...

Effective financial management ...

CMDS consultants have specialist NPO experience to be able to advise and support organisations and their funders.

Reviews

Assessing accounting records, systems, financial reports, funding proposals and organisational structures. Organisations also benefit from our regular independent checking or internal auditing services.

Finance staff screening & assessment

Assisting organisations to identify finance staffing needs, to develop job specifications and advertisements and to shortlist, interview and test candidates.

Interventions

Carrying out fraud investigations and error correction, fixing incomplete records or control system breakdowns and correcting reports to management and funders.

Tax compliance and benefits

Advising on tax benefits and compliance for NPO's, including exemptions, section 18A status, VAT and other tax matters. Preparation of registration documents and statutory returns.

Training & mentoring

Mentoring NPO staff and providing training on request, customised for organisations or groups of organisations, on relevant financial management, governance and other topics. CMDS also offers open workshops on these same topics to NPO's each year – for details, please refer to our website.

Products

CMDS is a registered Pastel dealer offering discounts for NPO's on purchase, through CMDS, of Pastel accounting and payroll products. We also supply generic finance and employment policies and procedures manuals in electronic format.

Other services

Financial health is linked to health in other spheres of life of the organisation, such as HR, organisational development, project management and fundraising. CMDS works closely with other professional service providers that we know and trust to facilitate the provision of relevant support services.



Senior Consultants

Cathy Masters

BCom (Hons) CA (SA)

Paul Tyler

BSc (Hons) FCA



**“Helping to
build financially
healthy, effective
and ethically
strong
non profits in
Africa”**

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FINANCIAL HEALTH FOR NON PROFITS

CMDS

